

Position Title: **Managing Attorney**
Reports to: Associate Director
Hours: Full-Time, Exempt.
Location: San Luis Obispo County
Salary: 68,000-\$72,000/year + benefits
Apply By: Position is open until filled.

Please submit a resume and a cover letter electronically to HR@StandStrongNow.org . NOTE: Please put "**Managing Attorney**" in the email subject line. No calls. Submissions will be reviewed on an ongoing basis until the position is filled. Visit www.StandStrongNow.org to learn more about us.

Mission Statement:

To support survivors and end domestic violence in San Luis Obispo County.

Position Description:

The Managing Attorney is responsible for managing the legal department staff at Stand Strong. The Managing Attorney will oversee two government grants called the Victim Legal Services Program and the Legal Assistance for Victims program for Stand Strong as well as provide direct client representation to survivors of intimate partner violence (IPV), sexual assault, stalking and human trafficking living in San Luis Obispo county.

Required Knowledge of:

- Relevant Laws, Codes, Rules of Court, and Regulations pertaining to assigned program areas.
- Principles and practices of supervision, including work planning, direction, training, motivation, review, evaluation, staff selection, and discipline.
- Principles and practices of program development and evaluation.
- Practices and techniques of effective mediation.
- Judicial processes, including trial and hearing procedures.
- Available community resources for the provision of related services.
- Computer applications related to the work.
- Standard office practices and procedures.
- Techniques for dealing with persons of various ages and ethnic and socio-economic backgrounds including self-represented litigants.

Management

- Assist the Associate Director in developing program direction and strategy.
- Serve as direct supervisor of some of the office attorneys and other staff, responsible for providing performance feedback, training, and career development opportunities.
- Work with the Associate Director to recruit, evaluate, and hire qualified candidates for open positions
- Help ensure the advancement of Stand Strong's diversity, equity, and inclusion goals and values.
- Assist in development and implementation of internal operational policies and procedures.

Litigation

- Develop cases and legal advocacy strategies to support program goals.
- Perform all aspects of litigation, including supervision of staff and associate attorneys in a litigation team.
- Cultivate new and diverse allies and coalition partners in support of our program goals.
- Collaborate and manage relationships with co-counsel, clients, and coalition partners.
- Serve as spokesperson for Stand Strong clients, and partners.
- Work effectively with other departments within Stand Strong.

Formerly the Women's Shelter Program of San Luis Obispo County

Preferred Qualifications:

Bilingual/Bi cultural background/experience is helpful.

Requirements:

- Licensed by the California State Bar Association and admitted to practice in California
- Must satisfactorily pass a background check (paid for by employer)
- Completion of Stand Strong's 40-hour DV training program, to be initiated as soon as possible upon employment
- Current California Driver's License and vehicle insurance
- Complete 40 Hour Domestic Violence Peer Counselor Training
- Must have a valid CA Driver's License with current registration

EEO Statement

Stand Strong is an equal employment opportunity (EEO) employer and does not unlawfully discriminate on the basis of race, creed, national origin, disability, sex, marital status, age, sexual orientation, gender identity, or any other protected status covered by Federal and State laws.

This job description is designed to cover the basic requirements of the position, can be revised at any time, and does not change the "at will" status of employment at Stand Strong.

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