

Position: Clinical Supervisor
Reports to: Counseling Director
Hours: 15 hours per week, hourly/non-exempt
Location: San Luis Obispo County
Salary: \$30 per hour

How to Apply

Please submit resume and cover letter electronically to HR@standstrongnow.org. NOTE: Please "Clinical Supervisor in the email subject line. No calls, please. Applications will be reviewed on an ongoing basis until filled. Visit www.standstrongnow.org to learn more about us.

Purpose and Responsibilities

Under the direction of the Counseling Director, the Clinical Supervisor is responsible for providing support and assistance in the supervision and coordination of the counseling programs of Stand Strong. This position involves coordinating, training, supervising, mentoring or managing the activities of others to accomplish goals therapeutic and counseling goals. Very advanced communication and organizational skills are required.

Job Duties

- Provide individual and group supervision to agency counselors
- Instruct the counselors in conducting appropriate diagnosis and treatment planning; ensure appropriate treatment closure and ensure provision of community referrals in cases when additional mental health treatment is indicated
- Assist therapists who are providing counseling at the various contracted school sites and counseling centers in completing Mid-Treatment reports of every adult and child client to evaluate treatment progress, review, update treatment plans, determine length and termination date of treatment and sign off on all treatments plans
- Provide guidance and oversight on ethical/legal issues relevant to the counseling profession; ensure the utilization of relevant clinical instruments; ensure therapeutic best practices
- Be available by phone for consultations with therapists when they require immediate feedback/assistance about clinical issues
- Develop and implement the Medi-CAL program
- Act as liaison for The Holman Group (Medi-CAL third-party agency)
- Supervise and manage all Medi-CAL designated therapist
- Ensure The Holman Group treatment plans and billing forms are properly filled out and submitted on a timely basis
- Provide mentorship and insights from "real world experience" to therapists in training for the purposes of educating therapists about best practices and how to become successful professionals in their chosen field.
- Monitor the therapist's compliance with all ethical and legal counseling standards including child abuse, dependent adult and elder abuse reporting.
- Contact the Board of Behavioral Sciences (BBS)/ the indicated association relevant to the registrant such as the California Marriage and

Formerly the Women's Shelter Program of San Luis Obispo County

- Family Therapist Association (CAMFT), LPCC, LCSW and Physiologists (APA) when further professional consultation is warranted.
- In conjunction with the Director of Counseling Services, determine when an additional psychological opinion or outside consultation is appropriate.
 - Monitor clinical files to ensure they are complete and meet all agency and professional standards.
 - Assist in ensuring that counselors organize clinical files and dispose of old clinical files as per applicable laws
 - Report suspected child abuse, elder abuse and dependent adult abuse, as per state law.
 - Participate in weekly Counseling Program meeting with Director of Counseling Services to debrief about any relevant administrative or programmatic issues or concerns.
 - Attend biweekly all-staff meeting and other meetings as requested by the Executive Director.

Qualifications

- MA in Clinical Psychology or other related program
- 5 years' experience as a therapist or counselor in a clinical setting
- 2 years' experience supervising trainees and associates
- Current mental health professional license (LMFT, LCSW, LPCC, Psy.D, Ph.D.)
- Have a strong understanding of trauma informed practices as they relate to serving survivors/victims of domestic violence/Intimate partner Violence, victims of sexual assault, people who are economically disadvantaged or physically/mentally disabled, substance abuse/dual diagnosed individuals, the elderly, at-risk youth, or other vulnerable populations.
- High level of interpersonal skills and the ability to handle sensitive and confidential situations and documentation.
- Ability to learn new technologies and software.
- Must possess strong planning and organizational skills, as well as the ability to manage multiple tasks, meet deadlines and respond to changing priorities.
- Current California Driver's License, personal and current automobile registration and vehicle insurance required.
- Must satisfactorily pass a background check (paid for by employer).
- Completion of California's 40-hour DV training program is required prior to working with clients.
- Written and verbal fluency in English preferred; additional written and verbal fluency in Spanish preferred.
- Strong understanding of trauma-informed practices.
- Ability to work flexible hours as required by program and staffing needs.
- Demonstrate cultural competency and awareness in dealing with diverse populations.
- Proficiency with Microsoft Office suite (Word, Excel, PowerPoint, etc.) as well as strong data entry and other computer skills.

Formerly the Women's Shelter Program of San Luis Obispo County

Stand Strong's Core Values:

1. **Safety:** We claim an atmosphere of emotional, verbal, and physical non-violence in our workplace and in our programs.
2. **Integrity:** We act with honesty and transparency in all that we do in order to foster collaboration, trust and sustainability.
3. **Confidentiality:** We believe in the importance of protecting private information.
4. **Survivor-centered:** We hold survivors, their strength and their resilience at the core of all we do.
5. **Empowerment:** We stand with our clients; we don't act or speak for them. We serve them as advocates.
6. **Diversity:** We value inclusion and acknowledge that everybody is different and important. We treat every individual with respect and kindness.
7. **Respect:** We act with professionalism, courtesy, and fairness to empower our clients, our community partners, each other and ourselves.

Please Note

- All employees who work at Stand Strong are important to the organization's operations. Employees are required to cover for each other during vacation or if someone is out sick, on leave or otherwise unavailable, which means occasionally taking on tasks outside the normal scope of their job.
- Stand Strong employees are required and trained to provide emergency crisis services for domestic violence survivors, their families and friends who ask us to assist them. Providing these services is an organizational requirement and an expectation of all positions at Stand Strong.
- From time to time, employees may be asked to work on special projects, or to assist with other work necessary or important to the operation of your department or Stand Strong. Your cooperation and assistance in these cases is expected.
- Stand Strong provides equal opportunities to all employees, applicants for employment and to clients without regard to race, sex, color, national origin, ethnicity, religion, sexual orientation, gender, pregnancy (childbirth or related medical conditions), age, disability (including HIV and AIDS), military or veteran's status, marital status, medical condition (including cancer and genetic characteristics), gender identity and expression, hairstyles including twists and braids, or any other consideration made unlawful by Federal, State, or local laws.
- This job description is designed to cover the basic requirements of the position, can be revised at any time, and does not change the "at will" status of employment at Stand Strong.
- Some amount of stooping, kneeling, bending, lifting, walking, carrying, and other movements may be required. The position will require extended periods of time sitting and working on a computer keyboard that will involve extensive wrist and hand movement. The employee will be required to perform these movements without risk of injury to themselves or others, or to demonstrate how they can perform the essential functions listed above.

Formerly the Women's Shelter Program of San Luis Obispo County